



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

June 7, 2010

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen; Mayor Pro Tem Mike Chalk; Councilors Jeff Eddins, Terry Gleason, Tim Poirier, and James Roberson.

ABSENT: No one

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Chris Hills, Planning Director; Fred Boone, Town Engineer; James Overton, Finance Director; Shawn Brown, Public Safety Director; Jeff Triezenberg, Planner II; Matthew Klem, Intern.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Eddins.

ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Eddins to adopt the agenda.
Motion seconded by Councilor Gleason and carried
unanimously.**

ITEM II. APPROVAL OF MINUTES

A. May 3, 2010
B. May 6, 2010

C. May 19, 2010

...Motion by Mayor Pro Tem Chalk to approve the minutes of May 3, 2010, May 6, 2010, and May 19, 2010. Motion seconded by Councilor Eddins and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. FEMA Grant

Representative Brad Miller presented the Town with a check in the amount of \$102,973 on behalf of the U.S. Department of Homeland Security for a FEMA Grant to be used to purchase equipment for the Fire Division of the Public Safety Department.

B. Lyme Disease Awareness Proclamation

Dave Tierney spoke about the importance of making the public aware of Lyme disease and accepted a proclamation from Mayor Killen.

C. Engineering Departmental Plan Update

Fred Boone, Town Engineer, gave an update of the Engineering Department's goals and objectives.

Councilor Poirier entered at 7:14 p.m.

Planning Director Chris Hills announced that a public information session will be held on Thursday, June 10, 2010 from 2:00 to 4:00 p.m. and from 6:00 to 8:00 p.m. at the Town hall building to answer questions about the ETJ expansion process.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

Doug Watson, 901 Old Knight Road, Knightdale, spoke on behalf of several property owners along Three Sisters Road expressing concern over how the Unified Development Ordinance will affect properties when the ETJ expansion is approved. Mr. Watson suggested the Town consider this area as a separate district with different rules.

Council instructed staff to research Mr. Watson's request and make a recommendation to the Planning and Engineering Committee.

B. Report on Citizen Inquiries

Councilor Eddins thanked Chick-fil-A for the meal donated to the Town.

ITEM V. CONSENT AGENDA

A. Budget Amendment – General Fund

BA #1012

Adopt Budget Amendment #1012 to reclassify various expenditures within the general fund; reallocate grant funds for Short Term Suspension; appropriate water and sewer fees collected and transferred to the City of Raleigh.

B. Budget Amendment – Capital Projects

BA #1013

Adopt Budget Amendment #1013 to amend the General Capital Project Fund regarding the following projects:

- **I540 Tree and Gateway Project**
- **East Wake TV Studio**
- **First Avenue Street Improvements**
- **Greenway Project**

C. Parks and Recreation Advisory Board Membership Amendment

Approve changes to the Parks and Recreation Advisory Board to reflect 6 residents, 2 non-residents, and 1 teen member effective immediately.

...Motion by Councilor Gleason to adopt the consent agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.

A. Fiscal Year 2011 Budget Ordinance

Public hearing opened at 7:32 p.m.

Nelson Crider, 1204 Edinburgh's Keep Drive, spoke in opposition of the proposed water rate increase and questioned material the Town provided to residents previously regarding dates the water rates would change.

Town Manager Seth Lawless presented highlights of the proposed budget for fiscal year 2011 and Finance Director James Overton reviewed details included in the budget.

No one else approached.

Public hearing closed at 8:08 p.m.

B. CWR Partners, LLC Annexation AN-1-10
Ordinance #10-06-07-001

Public hearing opened at 8:09 p.m.

Planner Jeff Triezenberg reported receipt of a voluntary annexation petition from the owners of approximately 22.23 acres east of Interstate 540 and north of the Midtown Commons Shopping Center and recommended adopting an ordinance to extend the corporate limits of the Town.

No one approached.

...Motion by Councilor Roberson to close the public hearing at 8:10 p.m. and to adopt Ordinance #10-06-07-001.

Motion seconded by Councilor Poirier and carried unanimously.

C. Lester Edwards Property ZMA-2-10

Public hearing opened at 8:11 p.m.

Planner Jeff Triezenberg presented a request to rezone approximately 0.21 acres located at the southeast corner of 2408 Hodge Road from Residential Mixed Use (RMX) to Neighborhood Mixed Use (NMU) and recommended referral to the Land Use Review Board.

No one approached.

...Motion by Councilor Eddins to close the public hearing at 8:13 p.m. and to refer ZMA-2-10 to the June 14, 2010 Land Use Review Board meeting. Motion seconded by Councilor Gleason and carried unanimously.

D. Kemp Drive Properties ZMA-3-10

Public hearing opened at 8:14 p.m.

Planner Jeff Triezenberg reported receiving a request for a zoning map amendment to place the Manufactured Home Development (MHD) designation over 23 parcels and portions of two (2) parcels currently zoned GR-3. Mr. Triezenberg recommended referring the item to the Land Use Review Board.

No one approached.

...Motion by Councilor Gleason to close the public hearing at 8:18 p.m. and to refer ZMA-3-10 to the June 14, 2010 Land Use Review Board meeting. Motion seconded by Councilor Eddins and carried unanimously.

E. LURB and TRC Membership and Rules Adjustment ZTA-3-10

Public hearing opened at 8:19 p.m.

Planner Jeff Triezenberg presented staff's request to amend Chapter 14 of the Unified Development Ordinance in regard to membership lists for the Technical Review Board and requirements for service for the Land Use Review Board. Mr. Triezenberg requested Council refer the item to the Land Use Review Board.

No one approached.

...Motion by Councilor Poirier to close the public hearing at 8:22 p.m. and to refer ZTA-3-10 to the June 14, 2010 Land Use Review Board meeting. Motion seconded by Councilor Eddins and carried unanimously.

F. Chapters 1 and 2 Comprehensive Edit ZTA-4-10

Public hearing opened at 8:23 p.m.

Planner Jeff Triezenberg reviewed staff's request to amend Chapters 1 and 2 of the Unified Development Ordinance with technical edits and clarifications of intent along with amending remaining chapters of the Ordinance affected by said edits and

clarifications. Mr. Triezenberg requested referring the item to the Land Use Review Board.

Planning Director Chris Hills noted the changes presented are to make the Unified Development Ordinance more user-friendly.

No one approached.

...Motion by Councilor Eddins to close the public hearing at 8:35 p.m. and to refer ZTA-4-10 to the June 14, 2010 Land Use Review Board meeting. Motion seconded by Councilor Gleason and carried unanimously.

G. Payment in Lieu of Median Construction ZTA-5-10

Public hearing opened at 8:36 p.m.

Planner Jeff Triezenberg presented a request from staff to amend Chapter 17 of the Unified Development Ordinance in regard to conditions under which the Town Council may accept a payment in lieu of the construction of a required median or portion thereof.

Councilor Eddins questioned intersection improvement responsibility for corner lot property owners in the downtown area.

Mr. Triezenberg recommended referral of this item to the Land Use Review Board.

No one approached.

...Motion by Councilor Roberson to close the public hearing at 8:42 p.m. and to refer ZTA-5-10 to the June 14, 2010 Land Use Review Board meeting. Motion seconded by Councilor Poirier and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

None at this time.

ITEM X. NEW BUSINESS

NCDOT Agreement – First Avenue Phase I

Town Engineer Fred Boone presented details of the First Avenue Phase I project and noted the NCDOT Interlocal Agreement will be amended prior to seeking approval from Council.

Mayor Pro Tem Chalk instructed staff to update the Old Town Oversight Committee as the project moves forward.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason reported the next meeting will be Monday, June 14, 2010 prior to the Land Use Review Board Meeting.

Mayor Pro Tem Chalk asked the committee to review cart merchants.

B. Budget

No report.

C. Public Safety

Councilor Eddins noted the following items from the last committee meeting:

- The Town expects to receive two grants as follows:
 - Governor's Highway Safety Program Grant for 2 additional officers.
 - SAFER Grant for 3 firefighters
- The budget includes 2 new Public Safety Officer positions
- I540 accident issues are being addressed
- Citizens are encouraged to remove valuables from and lock vehicles in reference to numerous recent car break-ins targeting unlocked cars.

D. Nominating

No report.

E. Liaison Reports

No report.

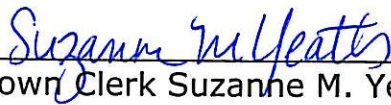
ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

**...Motion by Councilor Eddins to adjourn at 8:51 p.m.
Motion seconded by Councilor Poirier and carried
unanimously.**



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts